



## **Late Payments and Service Fees**

Apheus extends terms to some customers based upon creditworthiness. We understand that late payments can sometimes happen, and we are willing to work with clients in most situations to bring their accounts current. If you are having trouble making a payment, please contact your account representative to make payment arrangements.

### **INVOICE TERMS**

For those customers that are granted invoice terms, payment is required within 21 days of the date listed on the invoice.

### **PAST DUE**

Invoices are past due if they are not paid by the due date. The due date is listed on your invoice.

### **LATE FEES**

We charge a compounding monthly late fee of 1.5%. This charge will be listed as "Late Fee" on your invoice. We do provide customers with a short grace period during which we do not charge late fees. Late fees do not begin accruing until the invoice has reached 30 days old. We reserve the right to waive any late fees, at the sole discretion of management.

### **RETURNED CHECK FEE**

We will charge a minimum of \$35.00 (or the maximum allowed under Indiana state law) for each check that is processed and returned by our bank.

### **COLLECTION FEES**

If we need to send your account into collections, you will be charged for any collection or legal fees associated with your account.

### **FORMS OF PAYMENT**

We accept cash, checks, money orders, and major credit cards. We do not currently charge a fee for using credit cards.

*Last updated 7/19/2020*